

# The Duke of Edinburgh's International Award – 2024 Consent Form (Queensland)

## PARTICIPANT DETAILS

Participant Name: .....

Participant Date of Birth: .....

## PARENT / GUARDIAN CONSENT

This section **must** be completed for Participants **under 18 years of age**.

### To be completed by the parent/guardian

I, .....  
[full name of parent/guardian]

of .....  
[Home address]

..... State/Territory: ..... Postcode: .....

Phone: (Home): ..... (Mob): .....

Email: .....

I am the parent/guardian of ..... I consent to them participating in The Duke of Edinburgh's International Award under the supervision of:

.....  
[name of Award Centre (e.g. School/Organisation/Group)]

and to them undertaking activities to fulfil the requirements of the Award

## REQUIREMENTS AND CONDITIONS

1. I understand that the Participant cannot participate in the Award until this form has been completed (including – Parent/Guardian Consent) and returned to the relevant Award Centre with the applicable registration fee, and has then been accepted by the Award Centre.
2. I consent to the Award Centre and any other individuals, including Volunteers<sup>#</sup>, who are involved in or assist in organising The Duke of Ed, and hired transportation drivers, transporting the Participant for the purpose of participating in activities or functions related to The Duke of Ed, as required. I understand that the Award Centre will notify me in advance of when and where such travel will occur.
3. I understand that certain activities are considered high-risk and that high-risk activities are not covered by the insurance arrangements of the National Award Operator ([www.dukeofed.com.au](http://www.dukeofed.com.au)). I understand that the responsibility for all risks arising from the Participant's participation in the Award is placed solely upon the Participant.
4. I authorise employees, officers or agents of the Award Centre and any other individuals who participate in, are involved in or assist in organising The Duke of Ed, in the event of any accident, injury, illness or loss suffered by the Participant whilst participating in, or travelling to and from, any activities or functions related to The Duke of Ed, to

5. obtain any necessary medical assistance or treatment including, but not limited to, engaging any doctors, nurses or hospital accommodation.
6. I consent to pay all such doctors, nurses or hospital accommodation fees and expenses incurred on behalf of the Participant as a result of any such accident, injury, illness or loss suffered by the Participant whilst participating in, or travelling to and from, any activities or functions related to The Duke of Ed.
7. I consent to and understand the photographs may be taken of the Participant participating in certain activities related to the Award and such photographs may be used for promotion purposes provided an appropriate release form has been signed by both the Participant and their parent/guardian.
8. I have read and understood the different levels and requirements of the Award as set out in the Outline of the Program (page 4 of this Form).
9. I understand every Participant must participate in the Award through an Award Centre who has the discretion to accept or reject Participants and proposed activities to be undertaken as part of the Award.
10. I understand that the Participant cannot commence any particular Section of the Award until: I have satisfied myself that any Volunteer nominated by the Participant, who is not an employee of the Award Centre, is suitably experienced and/or qualified to instruct/supervise/assess that Section of the Award; and until any relevant Volunteers have completed and returned required documentation to the Award Centre.
11. I understand that upon acceptance into The Duke of Ed by the Award Centre, the Participant will receive a Record Book or gain access to the Online Record Book (ORB). The Participant will read the requirements of the Award contained in the Record Book/ORB/www.dukeofed.com.au prior to commencing activities in relation to The Duke of Ed. I understand that the Award Centre has the discretion to determine whether the Award requirements have been met and therefore whether Bronze, Silver or Gold Award should be issued. I understand that the National Award Operator provides Participants with limited insurance in respect of personal accident and public liability (insurance) commencing upon acceptance into The Duke of Ed by the Award Centre.
12. I understand that:
- a Participant must not drive a motor vehicle or transport other Participants participating in activities related to the Award, unless the Participant holds an appropriate and valid driver's licence and there is appropriate third party insurance in place to cover any person injured as a consequence of the Participant's driving; and
  - a Participant must not be driven by any individual who is not involved in or assisting in organising The Duke of Ed, for the purposes of participating in The Duke of Ed unless the individual holds an appropriate and valid driver's licence and there is appropriate third party insurance in place to cover any person injured as a consequence of the individual's driving.
13. I understand that Participants are required to comply with the Award requirements contained in the Record Book/ORB/www.dukeofed.com.au, the policies of the relevant National or State/Territory Award Operating Authority (as amended from time to time) and requirements of the State/Territory Award Operating Authority and Award Centre in relation to emergency plans, assessment of activities and the conduct of Adventurous Journeys related to The Duke of Ed and understand that Award Centres may withdraw their approval to the Participant's participation in The Duke of Ed if they do not comply.
14. I consent to the provision of any personal information that has been provided (including Participant Data) to the Award Centre, State/Territory Award Operating Authority or National Award Operator. I consent to this information being treated in accordance with the provisions of the Privacy Policy of the relevant National Award Operator or State/Territory Award Operating Authority (as amended from time to time), the Australian Privacy Principles contained in the Privacy Act 1988 (Cth), and any other privacy legislation, standards, guidelines or instructions binding on them under privacy legislation.

**15. Your Privacy - QLD**

The Department of Education is collecting the personal information you provide to facilitate your involvement in the Award program. This will include the personal information that you submit via the Online Record Book Participant Registration Form.

Your personal information will only be accessed by authorised officers who may provide the information to Award volunteers and organisations associated with the Award program to facilitate the Award program and to update and maintain records. Such as mail outs regarding award program information, award presentations and the alumni.

Non-identifying statistical information may also be supplied to the National Award Operator, a non-government organisation that oversees the Award program In Australia.

Your personal information will not be used for any other purpose or disclosed to any other party unless we have your consent or it is required by law. Your personal information is collected and managed in accordance with the Privacy

Principles described in the Schedule 3 of the Information Privacy Act 2009 and, if applicable, in accordance with section 426 of the Education (General Provisions) Act 2006.

You can access your own personal information by contacting the Queensland Award Operating Authority.

By completing the online registration form I give my consent for the Department of Education to collect and store my personal information which may be used for the purposes outlined above.

**16. Privacy:** The National Award Operator and the State/Territory Award Operating Authorities are committed to respecting your privacy. Personal information is collected on this Form for the purpose of participating in the Award. Participants who do not provide this information to us cannot participate in the Award (note that non-provision of Participant Data does not have this consequence). We may also use your personal information to send you information about other Award activities or events which we believe may be of interest to you. We may disclose this information to other Australian and international organisations and service providers who assist us in the operation and administration of the Award. If you would like to contact us or access your personal information please write to the National Award Operator. You may also contact the National Award Operator and/or where applicable, State/Territory Award Operating Authority to request a copy of their Privacy Policy.

#For the purposes of The Duke of Ed, and therefore this document, a “Volunteer” means anyone over the age of 18 who assists with The Duke of Ed, either in a paid or unpaid capacity. This includes all Award Leaders, Assessors and Supervisors.

Please ✓ if accepted:

I have read, understood and agree to comply with, the Requirements and Conditions of the Participant’s participation in The Duke of Edinburgh’s International Award, as described above and on the website [www.dukeofed.com.au](http://www.dukeofed.com.au).

**Parent/Guardian Signature: .....** **Date: .....**

**PLEASE RETURN COMPLETED FORM AND REGISTRATION FEE PAYMENT TO THE AWARD CENTRE**

**Queensland Registration Fees 2024**

Please circle your level	<b>Bronze</b> <b>\$180.15 (incl. GST)</b>	<b>Silver</b> <b>\$185.50 (incl. GST)</b>	<b>Gold</b> <b>\$190.75 (incl. GST)</b>
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The Award Centre agrees to accept the above mentioned as a Participant of the Award according to the Requirements and Conditions as described above and on the website: [www.dukeofed.com.au](http://www.dukeofed.com.au)

Signed on behalf of the Award Centre:

Award Leader Name: .....

Signature..... Date: .....

### OUTLINE OF THE PROGRAM

The Award has three levels; **Bronze, Silver** and **Gold**. Each of these levels is made up of four Sections: Physical Recreation, Skills, Service and Adventurous Journey. The Gold Award has an additional requirement – a Residential Project. All Award Participants must be registered with an Award Centre. The Award Centre must approve activity Assessors prior to Participants undertaking any Award activities with them.

**Participants design their own program by selecting activities that interest them and then set their goals according to the following minimum requirements (summarised in the table below). Full requirements for obtaining an Award are set out in more detail in The Australian Award Handbook - <https://dukeofed.com.au/resource/handbook/>**

Sections	BRONZE	SILVER	GOLD
Skills	3 months*	6 months*	12 months*
Voluntary Service	3 months*	6 months*	12 months*
Physical Recreation	3 months*	6 months*	12 months*
Major Section	All Participants must complete an additional 3 months in either Skills, Voluntary Service or Physical Recreation	Participants who have not achieved a Bronze Award must complete an additional 6 months in either Skills, Voluntary Service or Physical Recreation	Participants who have not achieved a Silver Award must complete an additional 6 months in either Skills, Voluntary Service or Physical Recreation
Adventurous Journey Includes: Preparation & Training; at least one Practice Journey; & a Qualifying Journey	2 days + 1 night	3 days + 2 nights	4 days + 3 nights
Gold Residential Project	N/A	N/A	5 days + 4 nights
Minimum age to start	14 years #	15 years or after completing Bronze	16 years
Minimum duration to finish an Award	6 months	Bronze Awardees: 6 months Direct entrants: 12 months	Silver Awardees: 12 months Direct entrants: 18 months
Maximum age to finish	Before 25 <sup>th</sup> birthday	Before 25 <sup>th</sup> birthday	Before 25 <sup>th</sup> birthday

\* These are minimum time requirements and are expressed in whole months, during which there must be regular time commitment. Regular time commitment is based on a minimum of one (1) hour per week. However, the Award Leader has discretion to allow activities that are best completed in a larger block of time, such as two (2) hours per two week period or four (4) hours per four week period.

#At Bronze level, if a person is aged 13 but part of a school year /peer group where the majority are 14 years or older that young person can start their Bronze Award with the rest of the group upon the approval of the Award Leader